

MEMBERSHIP APPLICATION FORM

January 2020

   

# Application for Membership

Communities East is a VCSE (CE)\* contracting consortium developed to enable local organisations to secure funding to deliver services to the local community. It aims to safeguard and grow high quality VCSE service provision across Peterborough, through working with commissioners to co-design services, creating a single point of contracting, and by tendering competitively for public service contracts via a range of channels. Communities East will be collectively owned by its members.

There will be 3 categories of membership, ‘full’ for organisations that are ‘contract-ready’, ‘associate’ for organisations that are not yet ‘contract-ready’ but are working towards that status and ‘affiliate’

Affiliate membership is a new and specific category for organisations connected to a Communities East (CE) project for the purpose of engaging with smaller organisations, who may not meet the other member category criteria.

They will however have the essential requirements to operate within the Communities East standards and framework. This enables funding to reach wider community groups/ audience. You cannot apply for this membership level – this will be an automatic process for organisations on specific CE projects.

It should be noted that affiliate membership does not convey voting rights as part of the Communities East company structure.

There are 10 key eligibility criteria, as detailed in the Membership Prospectus, which this application form reflects.

Please complete this form if you wish to apply to become a member of Communities East, referring to the eligibility criteria section of the Membership Prospectus.

|  |  |
| --- | --- |
| Yes | X |
| No | Click or tap here to enter text. |

Please note that only organisations that are incorporated will be eligible for full membership. Unincorporated organisations will have the opportunity to become associate members and to convert to full members at some point in the future once they have become incorporated and met the full range of contract-readiness criteria.

Please type your responses and mark with an X in the appropriate boxes e.g.

\* Communities East remains the legal name and therefore still referenced in this document. Communities East will be used in all other instances.

Where you are asked to make additional statements, please restrict your answers to a maximum of 250 words. Please complete all boxes, marking ‘n/a’ if not applicable.

Once complete, please email the form to Leonie.McCarthy@pcvs.co.uk or print and post to:

Leonie McCarthy

Communities East Consortium

32 – 34 Cromwell Road

Peterborough

PE1 2EA

Your responses will be treated in confidence. Communities East will ensure the safe and secure storage of all application documentation. The information you submit will be used to assess your application for membership and held on file for the purpose of developing future tenders

All applications will be considered by a Verification Panel[[1]](#footnote-1), a standing sub-group of the Communities East Board[[2]](#footnote-2).

All organisations will be contacted within 4 weeks of receipt of the application to confirm membership. Following this, members will be requested to provide further information on services and activities in order to complete an offer mapping for the Consortium.

All members of Communities East will be subject to a non-disclosure agreement.

#### Application Form

#### Organisational Details

|  |  |
| --- | --- |
| Name of Organisation: | Click or tap here to enter text. |
| Registered Office Address: | Click or tap here to enter text. |
| Address for correspondence if different from above: | Click or tap here to enter text. |
| Postcode | Click or tap here to enter text. |
| Telephone: | Click or tap here to enter text. |
| Mobile: | Click or tap here to enter text. |
| Fax: | Click or tap here to enter text. |
| Email: | Click or tap here to enter text. |
| Name of main contact person: | Click or tap here to enter text. |
| Date the organisation was formally constituted | Click or tap here to enter text. |

#### Membership Level

The consortium has three levels of membership; Full, Associate and Affiliate. Full membership is available to organisations that fully meet the consortium’s ten eligibility criteria. Associate membership is for organisations that meet the five universal criteria and are working towards meeting the contract readiness criteria. and ‘affiliate’ - this is a new and specific category for organisations that are connected to a Communities East project for the purpose of engaging with smaller organisations, who may not meet the other member category criteria. They will however have the essential requirements to operate within the Communities East standards and framework. This enables funding to reach wider community groups/ audience.

Details of all the eligibility criteria are detailed in the Membership Prospectus.

|  |  |
| --- | --- |
| 1 Full Membership | Click or tap here to enter text. |
| 2 Associate Membership | Click or tap here to enter text. |

Which membership level are you applying for? (please mark with an X)

#### Consortium vision

#### The vision of Communities East is: to improve the quality of life for the people of Peterborough by bringing together the wide diversity and expertise of the voluntary, community and social enterprise sector

#### Do you support this vision?

|  |  |
| --- | --- |
| Yes | Click or tap here to enter text. |
| No | Click or tap here to enter text. |

# Part 1: Universal Criteria

All applicants are expected to complete this part of the application form. Please answer all the questions as any omissions may delay the processing of your application.

### 1. Sector (not-for-private profit organisations and social enterprises)

#### Question 1.1: Does your organisation operate in the VCSE[[3]](#footnote-3) sector?

|  |  |
| --- | --- |
| Yes | Click or tap here to enter text. |
| No | Click or tap here to enter text. |

#### Question 1.2: What is the legal status of your organisation?

Please complete all that apply, including registration numbers

|  |  |
| --- | --- |
| Legal Structure | Registration No. |
| Company limited by guarantee | Click or tap here to enter text. |
| Registered charity | Click or tap here to enter text. |
| Community Interest Company (limited by shares) | Click or tap here to enter text. |
| Community Interest Company (limited by guarantee) | Click or tap here to enter text. |
| Charitable Trust | Click or tap here to enter text. |
| Unincorporated association | Click or tap here to enter text. |
| Charitable Incorporated Organisation | Click or tap here to enter text. |
| Other (please describe) | Click or tap here to enter text. |

Place of registration (if applicable)

|  |
| --- |
| Click or tap here to enter text. |

VAT number (if applicable)

|  |
| --- |
| Click or tap here to enter text. |

Name of ultimate holding or parent company or subsidiary companies including addresses and an explanation of group structure and internal relationships.

|  |
| --- |
| Click or tap here to enter text. |

Company registration number of ultimate holding or parent company or subsidiary companies.

|  |
| --- |
| Click or tap here to enter text. |

How many staff does your organisation currently employ?

|  |  |
| --- | --- |
| Locally (in Peterborough) | Click or tap here to enter text. |
| Nationally | Click or tap here to enter text. |

## 2. Provision of Services targeted at those who are most in need

#### Question 2.1: Please describe your beneficiaries, service users or clients as stated in your governing documents

|  |
| --- |
| Click or tap here to enter text. |

## 3. Area of operation

#### Question 3. : What is the geographical area of benefit as defined in your governing document

|  |
| --- |
| Click or tap here to enter text. |

### Question 3.2: Please describe where in Peterborough you provide services or activities (listing ward names if possible). If you provide services in other parts of the region or the UK please give an estimate of the percentage of your overall service that is provided in Peterborough Unitary Authority area.

|  |
| --- |
| Click or tap here to enter text. |

#### 4. Commitment to consortium working

#### Question 4.1: Please use the space below to provide a brief statement in support of your commitment to working as part of the Consortium, including explaining how you will contribute to the Consortium’s values[[4]](#footnote-4) (an example might include previous collaborative work your organisation has been involved in or your organisation’s creative approach to developing new services).

|  |
| --- |
| Click or tap here to enter text.  Click or tap here to enter text. |

#### 5. Commitment to sharing expertise

#### Question 5.1: Please use the space below to provide a brief statement in support of your commitment to sharing expertise (an example might include the expertise and skills that you would be prepared to share with fellow Consortium members)

|  |
| --- |
| Click or tap here to enter text. |

Part 2: Contract-Readiness Criteria

Financial health

Quality systems

Organisational policies

Governance

Technical capacity

Organisations wishing to apply for full membership of Communities East must complete this part of the application form. Those applying for associate membership are asked to fill in as much detail as possible to enable the consortium to signpost appropriate support and development.

Please answer the questions as fully as possible as any omissions may delay the processing of your application.

The following contract-readiness criteria are designed to mirror the criteria within typical Pre-Qualification Questionnaires (PQQ’s).

#### 6. Financial health

#### Question 6.1: Who is the person with responsibility for your organisation’s financial matters and what is their role?

|  |
| --- |
| ­­­­­­­­­­Name:Click or tap here to enter text.  Role:Click or tap here to enter text. |

#### Question 6.2: What was your organisation’s overall financial position in the last three years (if available)?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Period | Turnover (£) | Expenditure (£) | Level of unrestricted reserves (£) |
| Year ended \_\_/\_\_ | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Year ended \_\_/\_\_ | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Year ended \_\_/\_\_ | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

#### Question 6.3: Has your organisation met the terms of its banking facilities and loan agreements (if any) during the past year?

|  |  |
| --- | --- |
| Yes | Click or tap here to enter text. |
| No | Click or tap here to enter text. |

#### If “No” what were the reasons, and what has been done to put things right?

|  |
| --- |
| Click or tap here to enter text. |

#### Question 6.4: Has your organisation met all its obligations to pay its creditors and staff during the past year?

|  |  |
| --- | --- |
| Yes | Click or tap here to enter text. |
| No | Click or tap here to enter text. |

#### If “No” please explain why not:

|  |
| --- |
| Click or tap here to enter text. |

#### Question 6.5: What is the name and branch of your bankers (we may ask your bank to provide a reference)?

|  |  |
| --- | --- |
| Name: | Click or tap here to enter text. |
| Branch address: | Click or tap here to enter text. |
| Telephone: | Click or tap here to enter text. |

#### Question 6.6: Please attach the following with your application:

A copy of your most recent audited accounts (for the last three years if this applies). Attached:

|  |  |
| --- | --- |
| Yes | Click or tap here to enter text. |
| No | Click or tap here to enter text. |

A statement of your total income, statement of financial activity and budget/cash flow for the most recent year of trading

|  |  |
| --- | --- |
| Yes | Click or tap here to enter text. |
| No | Click or tap here to enter text. |

If you are unable to provide i) and ii) above: a statement of your budget/cash flow forecast for the current year and a bank letter outlining the current cash and credit position

|  |  |
| --- | --- |
| Yes | Click or tap here to enter text. |
| No | Click or tap here to enter text. |
| n/a | Click or tap here to enter text. |

iv) If you are a subsidiary of a group you must provide the above i), ii) or iii) for the parent company

|  |  |
| --- | --- |
| Yes | Click or tap here to enter text. |
| No | Click or tap here to enter text. |
| n/a | Click or tap here to enter text. |

v) In cases where your organisation is a member of a group or ultimate holding company, would the holding company be prepared to guarantee your contract performance as its subsidiary?

|  |  |
| --- | --- |
| Yes | Click or tap here to enter text. |
| No | Click or tap here to enter text. |
| n/a | Click or tap here to enter text. |

#### Question 6.7: Does your organisation have employer’s liability insurance?

|  |  |
| --- | --- |
| Yes | Click or tap here to enter text. |
| No | Click or tap here to enter text. |

#### If yes, please provide the following:

|  |  |
| --- | --- |
| Name of insurer: | Click or tap here to enter text. |
| Policy number: | Click or tap here to enter text. |
| Level of cover (£): | Click or tap here to enter text. |
| Expiry date (NB the applicant organisation has a responsibility to keep all insurance cover up-to-date) | Click or tap here to enter text. |

#### Question 6.8: Does your organisation have public liability insurance?

|  |  |
| --- | --- |
| Yes | Click or tap here to enter text. |
| No | Click or tap here to enter text. |

#### If yes, please provide the following:

|  |  |
| --- | --- |
| Name of insurer: | Click or tap here to enter text. |
| Policy number: | Click or tap here to enter text. |
| Level of cover (£): | Click or tap here to enter text. |
| Expiry date: | Click or tap here to enter text. |

#### Question 6.9: Does your organisation have professional indemnity insurance?

##### NB Professional indemnity insurance is not a requirement of full membership, but some contracts may require it.

|  |  |
| --- | --- |
| Yes | Click or tap here to enter text. |
| No | Click or tap here to enter text. |

#### If yes, please provide the following:

|  |  |
| --- | --- |
| Name of insurer: | Click or tap here to enter text. |
| Policy number: | Click or tap here to enter text. |
| Level of cover (£): | Click or tap here to enter text. |
| Expiry date: | Click or tap here to enter text. |

#### 7. Quality systems

#### Question 7.1: Does your organisation possess an externally-validated quality mark?

If you are part of a national organisation’s quality framework, and this involves some form of review/validation by the national body of the quality of your work, then this would satisfy this criterion.

|  |  |
| --- | --- |
| Yes | Click or tap here to enter text. |
| No | Click or tap here to enter text. |
| Working towards a quality mark | Click or tap here to enter text. |

#### If yes or working towards, which quality mark is it?

|  |  |
| --- | --- |
| ISO 9001 | Click or tap here to enter text. |
| Customer First | Click or tap here to enter text. |
| CHAS | Click or tap here to enter text. |
| PQASSO – externally accredited | Click or tap here to enter text. |
| MATRIX | Click or tap here to enter text. |
| Investors in People | Click or tap here to enter text. |
| Other (please specify) | Click or tap here to enter text. |

#### If you are working towards, when do you expect to achieve the quality mark?

|  |
| --- |
| Click or tap here to enter text. |

#### Question 7.2: Does your organisation have a structured approach to continuous improvement?

#### For example this could involve regularly reviewing and up-dating organisational policies and procedures, organising regular ‘away days’ for board and staff members.

|  |  |
| --- | --- |
| Yes | Click or tap here to enter text. |
| No | Click or tap here to enter text. |

#### If “Yes”, please give details:

|  |
| --- |
| Click or tap here to enter text. |

#### 8. Suitable Organisational Policies

#### Health and Safety

#### Question 8.1: Does your organisation have a written health and safety at work policy?

|  |  |  |  |
| --- | --- | --- | --- |
| Yes | Click or tap here to enter text. | Last reviewed(date) | Click or tap here to enter text. |
| No | Click or tap here to enter text. |

#### If “No”, please explain why:

|  |
| --- |
| Click or tap here to enter text. |

#### Question 8.2: Does your organisation have processes and procedures to ensure that health and safety is properly managed and compliant with relevant legislation?

|  |  |
| --- | --- |
| Yes | Click or tap here to enter text. |
| No | Click or tap here to enter text. |

#### Question 8.3: Does your organisation have an environmental policy?

|  |  |  |  |
| --- | --- | --- | --- |
| Yes | Click or tap here to enter text. | Last reviewed | Click or tap here to enter text. |
| No | Click or tap here to enter text. |

#### Equalities

#### Question 8.4: Does your organisation have a written equal opportunities policy and/or equality and diversity policy?

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Equal opportunities policy | Yes | Click or tap here to enter text. | Last reviewed | Click or tap here to enter text. | |
|  | No | Click or tap here to enter text. |
| Equality and diversity policy | Yes | Click or tap here to enter text. | Last reviewed | Click or tap here to enter text. |
|  | No | Click or tap here to enter text. |

#### Question 8.5: Does your organisation have processes and procedures to ensure compliance with equalities legislation?

|  |  |
| --- | --- |
| Yes | Click or tap here to enter text. |
| No | Click or tap here to enter text. |

#### Question 8.6: Does your organisation have an adult and/or children’s safeguarding policy in place? Please provide copies of your policy/policies

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Adults safeguarding policy | Yes | Click or tap here to enter text. | Last reviewed | Click or tap here to enter text. | |
|  | No | Click or tap here to enter text. |
|  | N/A | Click or tap here to enter text. |  | Click or tap here to enter text. |
| Children’s safeguarding policy | Yes | Click or tap here to enter text. | Last reviewed | Click or tap here to enter text. |
|  | No | Click or tap here to enter text. |
|  | N/A | Click or tap here to enter text. |

#### Question 8.7: Does your organisation have a volunteering policy in place?

|  |  |  |  |
| --- | --- | --- | --- |
| Yes | Click or tap here to enter text. | Last reviewed | Click or tap here to enter text. |
| No | Click or tap here to enter text. |

#### 9. Suitable Governance

#### Question 9.1: Does your organisation’s governing document enable your organisation to:

* Enter into contracts to fulfil your organisation’s primary purposes (objects)?

|  |  |
| --- | --- |
| Yes | Click or tap here to enter text. |
| No | Click or tap here to enter text. |

* Work in partnership?

|  |  |
| --- | --- |
| Yes | Click or tap here to enter text. |
| No | Click or tap here to enter text. |

#### Question 9.2: If requested, would you be able to provide a signed and dated copy of your governing document (e.g. Memorandum and Articles of Association or constitution)?

|  |  |
| --- | --- |
| Yes | Click or tap here to enter text. |
| No | Click or tap here to enter text. |

#### Question 9.3: Do any of the following statements apply to your organisation, or to (any of) the director(s)/partners/proprietor(s)?

#### Grounds for Discretionary Rejection

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| i) Is in a state of bankruptcy, insolvency, compulsory winding up, receivership, composition with creditors, or subject to relevant proceedings     |  |  | | --- | --- | | Yes | Click or tap here to enter text. | | No | Click or tap here to enter text. | |
| ii) Has been convicted of a criminal offence related to business or professional conduct     |  |  | | --- | --- | | Yes | Click or tap here to enter text. | | No | Click or tap here to enter text. | |
| iii) Has committed an act of grave misconduct in the course of business   |  |  | | --- | --- | | Yes | Click or tap here to enter text. | | No | Click or tap here to enter text. | |
| iv) Has not fulfilled obligations related to payment of social security contributions     |  |  | | --- | --- | | Yes | Click or tap here to enter text. | | No | Click or tap here to enter text. | |
| v) Has not fulfilled obligations related to payment of taxes     |  |  | | --- | --- | | Yes | Click or tap here to enter text. | | No | Click or tap here to enter text. | |
| vi) Is guilty of serious misrepresentation in supplying information     |  |  | | --- | --- | | Yes | Click or tap here to enter text. | | No | Click or tap here to enter text. | |
| vii) Is not in possession of relevant licences or membership of an appropriate organisation where required by law   |  |  | | --- | --- | | Yes | Click or tap here to enter text. | | No | Click or tap here to enter text. |   Have their been any breaches in licensing terms   |  |  | | --- | --- | | Yes | Click or tap here to enter text. | | No | Click or tap here to enter text. | |

#### Grounds for Mandatory Rejection

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| |  |  | | --- | --- | | Yes | Click or tap here to enter text. | | No | Click or tap here to enter text. |   viii) Convicted of conspiracy where it relates to participation in a criminal organisation |
| ix) Corruption within the meaning of section 1 of the Public Bodies Corrupt Practices Act 1889 or section 1 of the Prevention of Corruption Act 1906   |  |  | | --- | --- | | Yes | Click or tap here to enter text. | | No | Click or tap here to enter text. | |
| x) The offence of bribery.   |  |  | | --- | --- | | Yes | Click or tap here to enter text. | | No | Click or tap here to enter text. | |
| xi) Fraud, where the offence relates to fraud affecting the financial interests of the European Communities as defined by Article 1 of the Convention relating to the protection of the financial interests of the European Union   |  |  | | --- | --- | | Yes | Click or tap here to enter text. | | No | Click or tap here to enter text. | |
| xii) Money laundering within the meaning of the Money Laundering Regulations 2003   |  |  | | --- | --- | | Yes | Click or tap here to enter text. | | No | Click or tap here to enter text. | |
| Xiii Is currently engaged in any prosecutions, litigations, disputes, orders or judgements, or has any pending   |  |  | | --- | --- | | Yes | Click or tap here to enter text. | | No | Click or tap here to enter text. | |
| If the answer to any of these is “Yes” please give brief details below, including what has been done to put things right.  Click or tap here to enter text. |

#### 10. Technical capacity

#### Experience

Question 10.1: Please provide details of two contracts you have delivered over the past three years

These may be used to obtain references. Where possible at least one should be from a public sector organisation.

Being unable to provide examples of previous contract delivery will not exclude an organisation from membership of the consortium but if you cannot provide details of two previous contracts, please explain why:

|  |
| --- |
| Click or tap here to enter text. |

##### i) Contract 1

|  |  |
| --- | --- |
| Commissioning organisation (name): | Click or tap here to enter text. |
| Commissioner contact (name): | Click or tap here to enter text. |
| Phone number: | Click or tap here to enter text. |
| Email address: | Click or tap here to enter text. |
| Contract award date: | Click or tap here to enter text. |
| Contract reference and brief description: | Click or tap here to enter text. |
| Contract Value: | Click or tap here to enter text. |
| Date contract was completed: | Click or tap here to enter text. |
| Explain how performance is/was monitored within the above contract: | Click or tap here to enter text. |

##### ii) Contract 2

|  |  |
| --- | --- |
| Customer Organisation (name): | Click or tap here to enter text. |
| Customer contact (name): | Click or tap here to enter text. |
| Phone number: | Click or tap here to enter text. |
| E Mail address: | Click or tap here to enter text. |
| Contract award date: | Click or tap here to enter text. |
| Contract reference and brief description: | Click or tap here to enter text. |
| Contract Value: | Click or tap here to enter text. |
| Date contract was completed: | Click or tap here to enter text. |
| Explain how performance is/was monitored within the above contract: | Click or tap here to enter text. |

#### Question 10.2: Is your organisation CQC registered? (this will apply to those organisations providing health and social care regulated activities)

|  |  |
| --- | --- |
| Yes | Click or tap here to enter text. |
| No | Click or tap here to enter text. |

#### Question 10.3: Has your organisation had any contracts terminated for poor performance in the last 3 years?

|  |  |
| --- | --- |
| Yes | Click or tap here to enter text. |
| No | Click or tap here to enter text. |

#### If “Yes”, please give details of all occasions.

|  |
| --- |
| Click or tap here to enter text. |

#### Question 10.4: Has your organisation not had a contract renewed for failure to perform to the terms of the contract, in the last 3 years?

|  |  |
| --- | --- |
| Yes | Click or tap here to enter text. |
| No | Click or tap here to enter text. |

#### If “Yes”, please give details of all occasions.

|  |
| --- |
| Click or tap here to enter text. |

#### Question 10.5: Has your organisation been subject to an investigation by the Police or subject to a Coroner’s inquiry in the last 3 years?

|  |  |
| --- | --- |
| Yes | Click or tap here to enter text. |
| No | Click or tap here to enter text. |

#### If “Yes”, please give details of all occasions.

|  |
| --- |
| Click or tap here to enter text. |

#### Declaration

This declaration needs to be completed by all applicants. It must be authorised by two people on behalf of the organisation, at least one of whom should be a member of the governing body (if it is not practical or feasible to get a member of the governing body to complete the declaration, e.g. because you are part of a national structure, another suitable individual with full delegated authority will be acceptable as an authorised person).

We hereby apply to become a full/associate member of the Consortium, a company limited by guarantee and agree to be bound by its memorandum and articles of association and any rules made under these. We confirm that our organisation:

supports the Consortium’s aims and work and;

has objects that are consistent with the Consortium’s

Should the Consortium be wound up, we promise to pay the sum of up to £1 towards its debts, if asked to do so, and we understand that this liability will continue for one year after our organisation ceases to be a member.

We:

Confirm that we are duly authorised to submit this declaration on behalf of the applicant organisation.

Confirm that this application has been authorised by the management committee, other governing body or board.

Confirm that we have read the Communities East Consortium Membership Prospectus and that we share the values of Communities East.

Certify that the information given in this application is true and confirm that any enclosures are current, accurate and adopted or approved by our organisation.

Understand that, if we make any seriously misleading statements (whether deliberate or accidental) at any stage during the application process, or if we knowingly withhold any information, this could make our application invalid.

Understand that the Verification Panel may request additional information from us in support of our application.

Understand that the decision of the Verification Panel is final.

Understand that a copy of this form and any supporting papers, together with the written decision of the Verification Panel, will be retained on record by the Communities East.

Agree, if this membership application is successful, to abide by the standing orders and rules of Communities East.

|  |  |  |
| --- | --- | --- |
| Person One (Main Contact)Click or tap here to enter text. | | |
| Name (please print) | | Click or tap here to enter text. |
| Position | | Click or tap here to enter text. |
| Dated | | Click or tap here to enter text. |
| Person Two | | |
| Name (please print) | Click or tap here to enter text. | |
| Position | Click or tap here to enter text. | |
| Dated | Click or tap here to enter text. | |

Once complete, please email the form to Leonie.McCarthy@pcvs.co.uk or print and post to

Leonie McCarthy

Communities East Consortium

32 – 34 Cromwell Road

Peterborough

PE1 2EA

1. Initially this will be the small working group as detailed in the Membership Prospectus, page 8. [↑](#footnote-ref-1)
2. Member organisations comprise (by clear majority) the Communities East Board alongside representation from key external stakeholders and independent perspectives [↑](#footnote-ref-2)
3. VCSE Voluntary Community and Social Enterprise. This precludes any organisation that is based on a share capital model (including a CIC limited by shares), which involves distribution, by any degree, of surpluses to private shareholders. [↑](#footnote-ref-3)
4. Please see page 12 of the Membership Prospectus [↑](#footnote-ref-4)